Application for Arkay Roanoke, VA and Arkay Hauppauge, NY
Email: Careers@Arkay.com / Phone: (540) 977-3031

APPLICATION FOR EMPLOYMENT
ALL APPLICANTS ARE PROTECTED BY STATE AND FEDERAL ANTI-DISCRIMINATION LAWS

Full Name: _____ Date: _____

Last   *First*   *M.I.*

Address: _____

Street Address   *Apartment/Unit #*

_____

City   *State*   *ZIP Code*

Phone: _____   Email: _____

Date Available: _____   Desired Salary: $ _____

Position Applied for: _____

	YES	NO		YES	NO

Are you a citizen of the United States?   YES   NO   If no, are you authorized to work in the U.S.?   YES   NO

Have you ever worked for this company?   YES   NO   If yes, when? _____

Have you ever been convicted of a felony?   YES   NO

If yes, explain: _____

Please list any friends or relatives, now, or previously, employed by Arkay packaging:

_____

EDUCATION

High School: _____   Address: _____

College: _____   Address: _____

Other: _____   Address: _____

LANGUAGE SKILLS

Language: _____   Read   Write   Speak

Language: _____   Read   Write   Speak

Language: _____   Read   Write   Speak

REFERENCES

Please list three professional references:

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

PREVIOUS EMPLOYMENT

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:$ _____ Ending Salary:$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

YES   NO

May we contact your previous supervisor for a reference?

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:$ _____ Ending Salary:$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

YES   NO

May we contact your previous supervisor for a reference?

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:$ _____ Ending Salary:$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

YES   NO

May we contact your previous supervisor for a reference?

MILITARY SERVICE

Branch: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____